

CONTRACT SPECIALIST

GS-1102-07 TARGET GS-09



ABOUT THE POSITION

VHA Contract Specialists will work to procure supplies and services using procedures outlined in the Federal Acquisition Regulations, VA Acquisition Regulations, Public Laws, and Agency policy. This position will perform professional work involving the procurement of supplies, services, or construction using formal advertising or negotiation procedures; the evaluation of contract price proposals; and the administration or termination and close out of contracts. The work requires knowledge of regulations and methods used in contracting, business and industry practices, sources of supply, and cost factors.

QUALIFICATIONS

Required education and/or experience to qualify for the GS-07 position are detailed in the chart below. Please note that specialized experience may be defined as reviewing requisitions to determine proper specifications or purchase descriptions included in solicitation documents; evaluating bids or proposals for compliance with specifications or purchase descriptions and applicable causes; and coordinating contracting activities with other agencies/organizations having interrelated requirements.

GRADE	EDUCATION	SPECIALIZED EXPERIENCE
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GS-07	1 full year of graduate level education or law school or super academic achievement	1 year equivalent to at least GS-05
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NATIONWIDE DUTY STATIONS AVAILABLE

Lyons, NJ
Northport, NY

Veterans eligible for a noncompetitive appointment may apply. Noncompetitive appointment includes 30 Percent or More Disabled Veteran, Veteran Recruitment Appointment, or Schedule A.

TO APPLY:

<http://www.usajobs.gov/GetJob/ViewDetails/382428400>

